

**APA Transportation Planning Division  
2011-2012 Calendar of Activities**

Initiative	Lead	April	May	June	July	August	September	October	November	December	January	February	March	April
Coordination with Chapters, Other Orgs	Chair	X	X	X	X	X	X	X	X	X	X	X	X	X
Outreach to lapsed members and potential volunteers	Chair	X		X			X			X			X	
Annual Report and Annual Work Plan	Chair								X	X			X	X
Planners Advisory Council (Responses, Develop Policy Guide Program, Develop Guidelines)	VC Policy	X	X	X	X	X	X	X	X	X	X	X	X	X
State of Transportation Planning 2012	VC Policy							X	X	X	X	X	X	X
Policy Guides (Aging; Mobile Americans)	VC Policy			X			X			X			X	
Website & Social Media Updates	VC Outreach	X	X	X	X	X	X	X	X	X	X	X	X	X
Newsletter (3)	VC Outreach			X				X				X		
Member Survey	VC Outreach						X							
Member Directory	VC Outreach						X							
Student Award	VC Outreach										X	X	X	X
Railvolution (Schedule Business meeting, sessions, advertising)	VC Programs	X		X		X	X	X						
APA National Conference (Schedule Business Meeting & reception, select session, organize Divisions booth staffing, Document sessions with TPD speakers)	VC Programs						X	X		X	X	X	X	X
Coordinate Webinar with Utah Chapter	VC Programs		X	X	X									
Participate in FHWA's Freight Professional Development series	VC Programs													
Develop 2011-2012 Budget (adopt at Railvolution)	Treasurer					X	X	X						
Coordinate new fundraising/sponsorship opportunities	Treasurer	X	X	X	X	X	X	X	X	X	X	X	X	X
Identify TPD's CM status	Secretary	X	X											
TPD Mentor Program and Coordinate with Young Planners/Students	Secretary	X	X	X	X	X	X	X	X	X	X	X	X	X
CTP Exam Prep	Secretary		X	X	X	X	X							