



APA Transportation Planning Division

**EXECUTIVE COMMITTEE CONFERENCE CALL MINUTES**

**Date/Time:** December 4, 2006, 12pm EDT

**On-Line:** Ashby, Comeaux, Fitzgerald, Lennon, Li, Perkins

1. Larry Lennon, Chair, reported:
  - a. TPD will be involved in Student Facilitated Discussions at the 2007 APA National Planning Conference in Philadelphia PA. He will serve on a panel, organized by the APA Students Representative Council, to be held on Sunday, April 15 at 2:30PM. The discussion will focus on hot topics and trends in transportation.
  - b. TPD's Airports Committee, under the direction of Dan Wong, and with assistance from Whit Blanton, APA Divisions Council, and Larry Fabian, TPD Secretary, has continued to advance the Airports in the Region (AIR) initiative. Unfortunately, Dan has announced that he must step down as Chair next April. TPD is looking for a replacement. The AIR Committee will hold an informal meeting at the Transportation Research Board meeting in Washington DC in January.
2. Hilary Perkins, Vice-Chair, reported:
  - a. TPD's business meeting and reception at the APA National Planning Conference will be held on Monday, April 16 at 5:45PM.
  - b. TPD's two By-Right sessions at the APA National Planning Conference will be "Thinking about Congestion" and "Transportation Development Partnerships".
  - c. TPD's ListServ has been reestablished but all TPD members must go to the TPD website to rejoin. Vertical Response (VR) distributes APA's Interact and has offered to extend to APA's discounted rate to all APA Divisions. VR can be used to distribute division communications - newsletters, election notices, calls for proposals, meeting announcements, etc. Hilary will contact Vertical Response to establish an account for TPD. Ruth Fitzgerald will continue to distribute the TPD Newsletter using her in-house resources.
3. Todd Ashby, Treasurer, reported
  - a. TPD has between \$13,000 and \$14,000 in its bank account.
  - b. TPD will hold a business meeting and reception at Transportation Research Board meeting in Washington DC. Our meeting will be held on Monday, January 22, 2007 at 6PM in the Military Room of the Washington Hilton. At this meeting we will discuss TPD's current activities and vote on next year's budget and work program.
4. Noel Comeaux, Membership Committee Chair, reported:
  - a. The 2006 TPD Member Survey was distributed in December. Noel is currently summarizing its findings. To date, 267 of 1375 questionnaires have been returned. In general, members would like TPD to increase our visibility both inside and outside the planning community and provide a greater variety of member benefits. A detailed analysis of the survey findings will be printed in the TPD Newsletter.



- b. As a result of the survey, several members have volunteered to serve as mentors and liaisons to local planning schools and a mentor/mentee database will be developed.
5. Jiang Li, Student Paper Competition Chair, reported:
  - a. Announcements for the 2007 Student Paper Competition were distributed in October. An announcement is also posted on the TPD website and in the TPD Newsletter. Papers are due in February, 2007.
6. Ruth Fitzgerald, Newsletter Editor, reported:
  - a. The December Newsletter is on schedule.