



Meeting Minutes

I. Welcome and Introductions

Noel Comeaux, TPD Chair, called the meeting to order and facilitated introductions by the TPD Executive Board and meeting attendees.

II. Chair's Report

Noel reported on the following Division actions and activities:

- Monthly updates and communications are e-mailed to Division members. Previously this was done through Vertical Response, but to save money, the Division has shifted to a free e-mail blast method. The Division website is also updated at least once per month.
- The Division's 2009 Performance Report has been submitted to the Division's Council who has confirmed that the Division completed its responsibilities in FY2009.
- Conferences:
 - 2009 Semi-Annual Meeting at Railvolution (October): Attendees appreciated the attempt to stagger TPD meetings between April (APA National Conference) and October (Railvolution),
 - 2010 National APA Conference: The Division's session, "Sustainable Freight Movement" was well attended. Division Volunteers also staffed the Joint Division Booth in the Exhibition Hall.
 - 2011 National Conference: TPD is recommending "Transportation and Funding" as a Track. TPD is also reaching out to the local host community to host activities including fundraisers.
 - 2009 Fall Leadership Conference: The Divisions Council is focusing on emphasizing the value of divisions as content-driven, instead of social or geographic. APA is adding a fee (\$2.50 per member) based on division membership, to be included in the FY2010 budget. APA is also adding a to-be-determined fee less than \$2.50 per member on chapters. Both fees were only mentioned to Division Chairs and Chapter Presidents at the 2009 Leadership Workshop. The fees were brought to the APA Board for the FY2010 APA budget, without vetting via the Division Council or the Chapter President's Council.
- TPD has also been actively engaged in serving as the "Go To" resource for transportation planning, including participating in a study of industry workforce development needs for the Center for International Trade and Transportation (California State University, Long Beach, College of Continuing and Professional Education) and currently co-authoring a PAS article, "Leadership in Planning", due to be published in Summer 2010.
- APA is developing an advanced certification for transportation planning. The TPD is assisting this program development. This certification will be different from ITE's version, which is more focused on engineering.
- Noel introduced the winners of the 2009-2010 Student Paper Competition. Each student provided a summary of their research.
 - First Prize: Seth Morgan, Florida State University, "White Flint: Intense Transit Oriented Development for the Suburbs"
 - Second Prize: Andrew Amey, MIT "A Methodology for Estimating Rideshare Market Potential, using the MIT Campus as a Case"



TPD Semi-Annual Business Meeting/Reception
APA National Conference
New Orleans, Louisiana
April 12, 2010

- Noel also announced that Eduardo Serafin, PE, AICP will be the new Chair for the 2010-2011 Student Paper Competition.
- Noel introduced Whit Blanton, former TPD Chair and Chair of the Transportation Subcommittee to APA's Legislative/Policy Committee. Whit presented the 2010 APA Surface Transportation Policy Guide, which was approved by the Delegate Assembly and Board of Trustees at the Conference. The Policy Guide establishes six pillars for transportation planning and includes several general and specific policies including Division priorities like emphasizing pedestrians as the most important mode and eliminating minimum parking requirements without local study. The Guide will be available in the next 4-6 weeks. APA and TPD strongly encourage all planners to cite the guide in their work, use it as a resource in explaining national transportation planning priorities, and provide it to elected officials for their use in legislation and funding activities.

III. Treasure's Report: Division Budget

David Fields, TPD Secretary, presented the current status of the FY2010 budget. Because APA National and the Division Council have increased fees to be paid by the Division (after the FY2010 budget was adopted), a deficit is projected. TPD Executive Committee is evaluating cost-cutting measures, including elimination of Vertical Response. Recommendations from attendees included:

- Elimination of TPD's CM Co-sponsorship program (as only one chapter has applied for funds in the past 18 months).
- Seeking corporate sponsorship for TPD activities, newsletters, and receptions.

IV. Secretary's Report

David introduced TPD's Policy Advisory Committee, which is comprised of TPD members who can serve as transportation experts in response to requests from APA or the media on different topics. Interested TPD members should e-mail David Fields, including their résumé as well as areas and years of expertise. In the past year, the PAC has served as a resource on the proposed revisions to the FTA New Starts process (and was quoted in Planning Magazine) and assisted New York University's Rudin Center on developing a Graduate Student Planning & Design Competition. The PAC also reached out to FAICP's who are also TPD members, with several FAICP's volunteering to participate.

The location for TPD's Fall Business Meeting was discussed. Options include Railvolution (Portland, OR) or TRB's Small and Medium Sized Communities (Williamsburg, VA). Attendees agreed to allow the TPD Executive Committee to decide which of these venues should host the meeting.

V. Elections Committee

Noel presented the proposed changes to the TPD by-laws. The changes are focused on expanding the number of elected TPD Board positions (from 4 to 6) and establishing term limits (2 consecutive terms per person per position). These changes are intended to broaden the participation of TPD members in TPD leadership.

These changes were unofficially overwhelmingly supported in a vote on the TPD blog (<http://apa-tpd.blogspot.com/>), and officially voted on at the 2009 Fall Semi-Annual Business



Meeting in Boston. The changes were presented for one additional opportunity for comment and vote. After minimal discussion, the motion was adopted by a vote of 12-0-0. The bylaws will go into effect for the 2010-2011 election cycle.

VI. Membership Committee

David reported that the Membership Committee and PAC were organizing a June Webinar with the Utah and Ohio Chapters, titled "Bus Rapid System - The Inside Story of New York BRT." He also noted that TPD welcomes volunteers to conduct additional transportation webinars. (TPD's CM fee is annual.)

Noel reported that he is working with several divisions on additional activities, including the Technology Division and the International Division. Any TPD members interested in helping organize events should contact Noel.

VII. Research Committee

John Renne, Chair of the TPD Research Committee presented and distributed the Committee's publication "State of Transportation Planning 2010." Noel and all attendees thanked John for his hard work and an outstanding product.

VIII. Newsletter

Noel announced the new Newsletter Editor, Catherine Duffy. The March 2010 Issue has received many compliments. Further, several members have asked to submit for the next edition.

XI. New Business

Noel opened the floor to New Business. Mark Johnson stated that he is interested in submitting proposals for the 2011 ACRP request. Interested members should see him after the meeting.

XII. Adjournment

Noel adjourned the meeting and invited all attendees to meet at Ernst Café for the TPD Social.