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## MEETING MINUTES

### I. Welcome and Introductions (Noel Comeaux, TPD Chair)

Noel Comeaux, TPD Chair, called the meeting to order and facilitated introductions by the TPD Executive Board and meeting attendees.

### II. Chair's Report (Noel Comeaux)

- A. TPD received the 2011 APA Division Council's Award for "Best Overall Division Performance." This award is recognition of the hard work of the Board, Committee Chairs, and Division volunteers.
- B. The FY2010 Performance Report documents the substantial increase in Division activity and documents all Division activities.
- C. 2011 National APA Conference:
  - i. The Division co-sponsored the conference's orientation tour; see advertisement in tour brochure.
  - ii. The Division's by-right session was "The Expanding Role of Freight in Regional and Intergovernmental Planning." The Division co-sponsored the Local Foods Dinner at Vlora; this event was sold out.
  - iii. Division Volunteers also staffed the Joint Division Booth in the Exhibition Hall.
- D. Railvolution 2011 (Washington, DC): The Division's second annual business meeting for 2011 will be held at Railvolution in Washington DC. The Division is investigating options to co-sponsor a tour of a Transit Oriented Development at a commuter ferry stop. Any TPD members who will be participating in Railvolution are asked to let the Executive Board know, for discussion of additional coordination efforts.
- E. Divisions Council Policy Committee: Noel Comeaux is the Outgoing Chair of the Divisions Council Policy Committee. Activities this past year have included a review of existing APA policies and outreach to divisions and chapters.

### III. Vice-Chair's Report

No report presented.

### IV. Treasurer's Report (Todd Ashby, TPD Treasurer)

- A. Budget Status: The Division is on track according to our adopted budget, with approximately \$7,000 remaining in the 3<sup>rd</sup> Quarter to fund our conference activities and remaining efforts through the end of the year.
- B. Kentucky State Conference: Todd Ashby is coordinating with the APA Kentucky Chapter to provide a transportation expert to speak at their Statewide conference.

### V. Secretary's Report (David Fields, TPD Secretary)

- A. Planners Advisory Council: The Planners Advisory Council continues to provide expertise on transportation issues to media, elected officials, and APA National.
  - i. Advanced Certified Transportation Planner Exam and Prep: PAC members have assisted AICP in developing the exam. A separate Taskforce has organized material to help TPD members prepare for the exam. Special thanks to Ju-Yin Chen (Task Force Chair), Ted Orosz, Gloria Jeff, and David Boyd. AICP is now requesting volunteers to help with the last phase of CTP exam development.



Anyone who would like to volunteer, who has not participated in the CTP Exam preparation, and who has at least eight years experience in transportation planning should contact David Fields.

- ii. Policy Guide Update: APA National is developing policy guides on Energy, Smart Growth, and Sustainability. Transportation is a key component of all, so any volunteers from TPD would be welcome.

**VI. Website Committee (Ju-Yin Chen, Website Chair)**

The website has been updated over 120 times during the past year, with news, jobs, and items of interest. The Division is reminded that in a continuing effort to assist in job placement, the website will post advertisements for jobs at no cost.

**VII. Elections Committee (Jason Osborne, Elections Committee Chair)**

Thirteen candidates ran for TPD's six Executive Board positions. Over 200 TPD members voted in this year's election. The following are the official winners from the 2011 TPD elections:

- Chair: David Fields, AICP
- Vice-Chair for Outreach: Catherine Duffy
- Vice-Chair for Policy: Daniel Haake, AICP
- Vice-Chair for Programs: Lawrence Lennon, AICP
- Treasurer: Janet Jenkins, AICP
- Secretary: Hilary Perkins, AICP, GISP

**VIII. Membership Committee (Madhu Narayanasamy, Membership Committee Chair)**

TPD members presented at two webinars this year to over 1,200 participants across the country. TPD has a webinar reserved for July 2011; anyone who would like to propose a topic should contact Madhu Narayanasamy.

**IX. Newsletter (Catherine Duffy, Newsletter Editor)**

The newsletter is published three to four times per year. The last issue was published in February 2011. The next issue is scheduled for June-July 2011. Anyone interested in submitting an article should contact Catherine Duffy.

**X. Research Committee (David Fields for John Renne, Research Committee Chair)**

John Renne has agreed to spearhead the update to the State of Transportation Planning publication. Anyone interested in participating or assisting in fundraising should contact John Renne.

**XI. Student Paper Competition (Noel Comeaux and Todd Ashby for Eduardo Serafin, Student Paper Competition Chair)**

Awards were distributed to the winners of the 2010-2011 Student Paper Competition. Each winner who was presented provided a summary of their paper.

- A. First Place: Expedited Project Deadlines & NEPA Compliance, Author: Lacey Babcock



American Planning Association  
Transportation Planning Division

*Making Great Communities Happen*

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**TPD Semi-Annual Business Meeting/Reception**  
**APA National Conference**  
**Boston, Massachusetts**  
**April 11, 2011**

B. Tied for Second Place:  
GIS Analysis of Population and Employment Centers in Metro Denver Served by RTD's FasTracks, Author: Patrick Picard (present)

Sustainability Analysis of Proposed High-Speed Rail Stations in Los Angeles Metropolitan Area, Author: Chuyuan Zhong (present)

**XVI. New Business and Open Discussion (David Fields)**

Thank you to Noel Comeaux and Todd Ashby who have served with distinction over the last four years as leaders of the Transportation Planning Division.

**XVII. Post-Meeting Joint Reception with Housing & Community Development Division & New York Metro Chapter**