



MEETING MINUTES

I. Welcome and Introductions

Noel Comeaux, TPD Chair, called the meeting to order at 6:20PM and facilitated introductions by the TPD Executive Board and meeting attendees.

II. Chair's Report

A. 2009 National APA Conference

Noel reported that TPD's events at the 2009 APA National Conference included:

- Two by-right sessions;
- The annual business meeting, hosted off-site;
- Participating in the joint Divisions' Booth at the exhibition hall; and
- Attending the joint Divisions' Reception.

Changes for the 2010 APA National Conference will include:

- Reduced overall schedule to 3½ days, with sessions scheduled later in the evening;
- One by-right session, with a potential second session to be determined (TPD is expecting to have two sessions: (1) "Sustainable Freight Movement in Metropolitan Areas – Ports Contributions & Needs"; and (2) "Recent Developments in Airport Land Use Compatibility Planning".);
- The annual business meeting, to be hosted on-site with a potential TPD streetcar trip to The Columns Hotel for refreshments after; and
- APA nor the Divisions Council is organizing a joint divisions' reception; better outreach was seen through the joint division booth.

B. APA Fall Leadership Workshop (Washington, DC), October 2009

Noel reported that he had represented TPD at the APA 2009 Fall Leadership meetings.

- The Divisions Council is focusing on emphasizing the value of divisions as content-driven, instead of social or geographic.
- Overall APA membership is falling, as is membership of the TPD.
- APA is adding a fee (\$2.50 per member) based on division membership, to be included in the FY2010 budget. APA is also adding a to-be-determined fee less than \$2.50 per member on chapters. Both fees were only mentioned to Division Chairs and Chapter Presidents at the 2009 Leadership Workshop. The fees were brought to the APA Board for the FY2010 APA budget, without vetting via the Division Council or the Chapter President's Council.

C. Division Activities

Noel reported on TPD activities over the past six months:

- TPD White Paper – Sustainable Goods Movement: group is still active but considering other options.
- 2009/2010 Performance Report: due February 15, 2009, to APA.
- Vertical Response – monthly updates: as always



- 2010 Student Paper Competition: new notice just sent out/posted on website.
- Three newsletters per year.
- Investigating opportunities to support a charrette in Honolulu: Tom Smythe will assist in effort.
- On-going correspondence with AICP about CM issues:
 - TPD has a grant program available for chapters putting on courses involving transportation.
 - Also, see reference below to webinar developed in conjunction with the Utah Chapter.

III. Vice-Chair's Report

Brett Caldwell, TPD Vice-Chair, introduced himself and explained his role is to support the Chair and the Division, especially in on-going research activities. He (and Noel) participated in a Division conference call with Tom O'Brien of California State University, Long Beach, to facilitate their research on MPO's and how they can educate the public about their projects and processes.

IV. Treasure's Report: Division Budget

David Fields, TPD Secretary, reviewed the FY 2009 and proposed FY2010 budget. The following issues were highlighted:

- Due to a drop in membership and additional fees imposed by National APA, the FY 2010 budget is \$6,000 less than FY2009.
- The reduced budget has been accomplished through cost savings, including reduction of payment to the newsletter editor, business meeting budgets, and board travel expense coverage.

Tom Smythe moved to adopt the FY 2010 budget. The motion was seconded by Lorna Perkins. After minimal discussion, the motion was adopted by a vote of 14-0-2.

V. Secretary's Report

- David reported that the AICP CM program has been significantly revised since its original format. Many of these changes address concerns raised by TPD to the AICP Commission.
- TPD has developed a funding mechanism to support CM programming. TPD will provide program funds to local APA chapters and other divisions for any CM programs that transportation-related and beneficial to TPD members.
- APA is developing an advanced certification for transportation planning. The TPD is assisting this program development. A TPD member emphasized that this program should be clear as an additional value to employers, if it is going to be embraced by TPD members.
- TPD's Policy Advisory Committee is an element of the division's Technical Assistance Program. The PAC is a TPD resource comprised of TPD members who can serve as transportation experts in response to requests from APA or the media on different topics. Interested TPD members should e-mail David Fields, including their résumé as well as areas and years of expertise. The PAC is about to start



working with the Divisions Council on an update to the Surface Transportation Policy Guide.

- A TPD member recommended that the PAC reach out to members of FAICP who would be ideal candidates for the PAC. David Fields will follow-up on this item.

VI. Elections Committee

David distributed the proposed changes to the TPD by-laws. The changes are focused on expanding the number of elected TPD Board positions (from 4 to 6) and establishing term limits (2 consecutive terms per person per position). These changes are intended to broaden the participation of TPD members in TPD leadership.

These changes have been unofficially overwhelmingly supported in a vote on the TPD blog (<http://apa-tpd.blogspot.com/>) and must be voted on at a TPD Business Meeting.

Steve Dotterer moved to adopt the amended by-laws. The motion was seconded by Tom Smythe. After minimal discussion, the motion was adopted by a vote of 12-0-0. The bylaws will be distributed via the website and email as well as part of the 2010 National Conference TPD business meeting.

VII. Website Committee

Noel reminded attendees of the multiple outreach tools utilized by TPD, including:

- apa-tpd.org (TPD website)
- apa-tpd.blogspot.com (TPD blog)
- apatpd.ning.com (Ning online networking)
- <http://www.facebook.com/group.php?gid=41884958915> (Facebook)
- http://www.linkedin.com/groups?gid=1178607&trk=hb_side_g (LinkedIn)

VIII. Membership Committee

Noel announced the TPD's joint sponsoring of the Utah Chapter's Webinar series in Summer 2010. These webinars will be available free of charge to all TPD members.

IX. Legislative/Policy Committee

Noel announced that Whit Blanton will serve as Chair of the Transportation Subcommittee to APA's Legislative/Policy Committee, assigned by Mitzi Barker, Chair of APA's Leg/Policy Committee, to update the 1997 APA Policy Guide on transportation. (This effort was started by Daniel J. Reuter, AICP, Division Chief of Land Use Planning in the Atlanta Regional Commission in 2008, with the help of TPD.) The subcommittee will have a seat designated for a "friend" of the subcommittee for an APA member nominated by the Division Council Legislative/Policy Committee. TPD has submitted three names as well as Noel to be a member of the subcommittee.

Jennifer Raitt, Chair of the APA Housing Division and the Divisions Council Legislative/Policy Committee, presented the Committee's emphasis on education of members, media/outreach, and grant opportunities. The new effort on Transportation Reauthorization will include updating the 1997 Policy Guide and possibly an



Implementation Workshop, to provide a usable format for Divisions, Chapters, and planners.

X. Research Committee

Noel announced that John Renee and the TPD Research Committee will be publishing the "State of Transportation Planning 2010," by the New Year.

XI. Newsletter

David presented the most recent newsletter, noting copies were available on the welcome table and on-line. A call for volunteers was announced for a new newsletter editor. Catherine Duffy volunteered to assist.

XVI. New Business

David presented the Congress for the New Urbanism's Emergency Response and Street Design project. David Fields moved for the American Planning Association Transportation Planning Division to support the research, efforts, and findings of the Congress for the New Urbanisms' Emergency Response and Street Design Initiative." Tom Smythe seconded the motion. The motion was adopted by a vote of 14-0-0.

XVII. Adjournment

Tom Smythe motioned for the meeting to adjourn at 6:50PM. Lorna Perkins seconded the motion. The motion was adopted by a vote of 14-0-0.

